



**Minutes of meeting**

**LOCAL COMMITTEE (Surrey Heath)**

**Date:** Thursday 26<sup>th</sup> February 2009

**Time:** 6.30 PM

**Place:** Kings International College, Camberley

**Members present:**

**Surrey County Council [5]**

Cllr Fred Chipperfield (Camberley West)

Cllr David Ivison (Heatherside & Parkside)

Cllr Alan Peirce (Windlesham, Bagshot & Lightwater)

Cllr Chris Pitt (Frimley Green, Mytchett & Deepcut)

Cllr Lavinia Sealy (Chobham, Bisley & West End)

**Surrey Heath Borough Council [2]**

Cllr Vivienne Chapman

Cllr David Whitcroft

All references to items refer to the Agenda for the meeting.  
The meeting was preceded by an Open Public Question Time. The notes are in Annex A.

### **Part 1. In Public - Part A.**

#### **01/09 APOLOGIES FOR ABSENCE**

Apologies were received from Borough Councillors Moira Gibson, Richard Brooks, Colin Dougan and Edward Hawkins.

#### **02/09 MINUTES OF THE LAST MEETING – 16<sup>h</sup> October 2008.**

The minutes of the last meeting were agreed and signed by the Chairman.

#### **03/09 DECLARATIONS OF INTEREST**

None.

#### **04/09 PETITIONS**

None

#### **05/09 WRITTEN PUBLIC QUESTIONS**

None.

#### **06/09 WRITTEN MEMBERS QUESTIONS**

Questions were received from Cllr Lavinia Sealy as detailed in Annex B.

#### **07/09 MEMBER'S ALLOCATIONS 2008 / 09**

RESOLVED

The Local Committee (Surrey Heath)

1. Agreed the allocations detailed in paragraphs 18 - 45
2. Noted the summary of allocations in Annex A
3. Noted the allocations agreed under delegated powers in Annex B

#### **FOR INFORMATION ONLY**

#### **08/09 SURREY FIRE AND RESCUE SERVICE'S BOROUGH PLAN FOR SURREY HEATH 2009/10**

The report was presented by Alan Clark, Group Manager, West Area, Surrey Fire and Rescue.

Members commented on the value of safe Drive Stay Alive and commended it to all local secondary schools. Surrey Fire and Rescue (SF&R) hope to extend the project and include additional venues, however events would still need to be held in large venues. Officers confirmed that the provision of fire alarms were the responsibility of the building owner and that SF&R could assist with home check and free smoke alarms and hope to target local areas in partnership with other local agencies.

RESOLVED

The Local Committee (Surrey Heath):

1. Recognised the achievements of the borough teams within Surrey Heath and supported their commitment to improve initiatives to reduce risk and make Surrey Heath safer through the delivery of the borough plan.
2. Noted the targets and initiatives set within the Surrey Heath borough plan for 2009/10 and support the Fire and Rescue Service in the delivery of this plan.

### **09/09 CHILDREN AND YOUNG PEOPLE IN CARE IN SURREY HEATH**

The report was presented by Liz Woolford, Development Manager for Looked After Children and Young People, Surrey County Council.

The data on educational attainment is currently being analysed to see why attainment is low. It could be due to the complex needs of many young people in care. Members discussed holding a joint meeting to look at how Members can best support this work and promote fostering.

#### **RESOLVED**

The Local Committee (Surrey Heath) agreed to:

1. Note the information provided on the position of children and young people in care in Surrey Heath.
2. Consider ways in which it might support children and young people in care in Surrey Heath.

### **10/09 UPDATE ON LOCAL ISSUES**

This report was for information only.

### **11/09 FORWARD PLAN**

Members noted the following schedule of meetings, including venues:

- 9<sup>th</sup> July 2009 – Tomlinscote School, Frimley.
- 15<sup>th</sup> October 2009 – St John's Church Link, Windlesham.
- 18<sup>th</sup> February 2010 – Sports Pavillion, West End.

This report was for information only.

### **12/09 TASKS COMMISSIONED BY THE LOCAL COMMITTEE**

This report was for information only.

Part B – Transportation.

### **13/09 APOLOGIES FOR ABSENCE**

As in 01/09.

### **14/09 DECLARATIONS OF INTEREST**

None

### **15/09 PETITIONS**

Two petitions were received.

The first from Mr Williams concerned speeding cars on The Maultway. Residents are worried about speeds and rat running. The data does not show all accidents as not all are reported to the Police. Residents regularly hear sharp breaking and collisions and see dangerous overtaking. Residents have also noted that noise-reducing tarmac has been removed which increases the noise. Mr Williams requested a lowering of the speed limit to 40 mph and regular enforcement by Police. Residents felt that this was important especially if large housing development planned for the area go ahead.

The second was from Mr Cresswell from Holy Trinity School and concerned road safety outside the school. There is a concentration of amenities around Martindale Avenue and this adds to the traffic problems. There have been many near misses and dangerous overtaking outside the school. Recycling lorries also arrive when the school children are being dropped off or picked up, please can these times be changed with the recycling contractors? The school are recruiting for a crossing patrol person but this will not solve the problems. Signage needs improving and a safe crossing should be provided.

### **16/09 WRITTEN PUBLIC QUESTIONS**

Two questions were received from Alan Midgely and Ian Miller. The questions and responses are detailed in Annex C.

### **17/09 WRITTEN MEMBER QUESTIONS**

A question was received from Cllr Lavinia Sealy. The questions and responses are detailed in Annex D.

### **18/09 ATRIUM TRAFFIC ORDERS: UPDATE**

The report was presented by Nick Healy, Engineer, Surrey County Council. If objections were not over-ruled it could add up to 6 months to the process. There was a 30% response rate to the consultation. The car club was abandoned due to lack of take up.

#### **RESOLVED**

The Local Committee (Surrey Heath):

1. Agreed to overrule the objections to the new no-waiting-at-any-time restriction in Southern Road, and to make the proposed Traffic Regulation Order as advertised in September 2008;
2. Agreed to advertise the statutory notice for the traffic calming scheme proposed for Southwell Park Road and Grand Avenue, comprising three junction road tables and two further road tables, the outline design for which was used as the basis of public consultation in December 2007, and agreed that this is the scheme that should be implemented to discharge Crest Nicholson's obligations under its agreement with SCC under s278 of the Highways Act 1980 (the outline design for this scheme is shown in Annex B);
3. Noted the current position with regard to Traffic Regulation Orders for the Atrium development.

### **19/09 SPEED LIMIT ASSESSMENT**

The report was presented by Ian Haller, Local Highways Manager, Surrey County Council. Annex A was corrected to read 40 mph, not 50 mph, on item 31 and also to read no change instead of 40 mph on items 11 and 12. Assessments were based on three years accident data.

Members voted 5 for with 2 abstentions to change the recommended speed limit for items 27–30 and 33–36 to 40 mph.

#### **RESOLVED**

The Local Committee (Surrey Heath)

1. noted the results of the speed limit assessments undertaken as listed in Annex A to the report,
2. gave authority to advertise a notice in accordance with the Traffic Regulation Act 1984 the effects of which will be to implement the proposed speed limit changes as shown in Annexes A, B and C, with the exception of 27, 28, 29, 30, 33, 34, 35 and 36 in Annex A where the speed limit is agreed as 40 mph and revoke any existing traffic orders necessary to implement the changes as shown on Annexes A, B & C as amended.
3. agreed that subject to no objections being maintained the order be made, agreed that the Local Transportation Manager in consultation with the Chairman of the Local Committee and Local Member resolve any objections received in connection with the proposals.

### **20/09 DEVOLVED LTP & LOCAL ALLOCATION PROGRAMMES 2009/10**

Paragraph 8 was amended to read "These projects were prioritised during October 2008 with members and it suggested, at this time, not to add any new proposals. However, in April, as referred to above members will be invited to review the programme where any emerging

issues or changes in priority may be considered. Any suggestions resulting from the review will be brought to a future Local Committee for agreement. For reference the current list of projects for progress are:"

#### RESOLVED

The Local Committee (Surrey Heath) agreed

1. the programme for the 2009/10 Devolved LTP and Local Allocation Budgets as set out in the report and that the schemes be progressed within the available budgets and resources.
2. that all statutory processes required to implement the programme are undertaken.
3. that the management of the 2009/10 Devolved LTP and Local Allocation budgets be vested with the Local Highways Manager in consultation with the Chairman of the Committee and the local Member/s.

#### FOR INFORMATION ONLY

#### **21/09 TASKS COMMISSIONED BY THE LOCAL COMMITTEE (TRANSPORTATION)**

This report was for information only.

The Local Committee noted with sadness the passing of Cllr Maurice Neighbour who had been a member of the Local Committee since its first meeting and a County Councillor since 1997.

Cllr David Ivison thanked Cllrs Alan Peirce and Fred Chipperfield for all their hard work as County Councillors. Cllrs Peirce and Chipperfield will be standing down in June.

The meeting finished at 9.00pm

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Chairman.

Open Public Question Time notes.  
Surrey County Council's Local Committee (Surrey Heath)  
6<sup>th</sup> March 2008, West End Sports Pavilion.

**1. Jenny Fone, Frimley**

Is Surrey County Council aware of the growing migration to on street parking in Frimley? This will be compounded by charges coming in Frimley. Can Surrey County Council put pressure on Surrey Heath Borough Council (SHBC)? Residents are experiencing increasing problems.

**Reply from David Ivison, County Councillor.**

55 spaces have been lost at Waitrose car park and the shortfall hasn't been made up. The station car park is under-utilised and this could be an option for shoppers and workers. This is also an issue in Chobham. Frimley Park Hospital adds to the local problem in Frimley.

**Reply from Vivienne Chapman, Borough Councillor.**

SHBC needs to make up the budget shortfall. We are looking at season tickets to help workers. We are also looking at 2 hours free parking before charging. Shops owners have said they will help towards costs for staff.

**Reply from Ian Haller, Local Highways Manager**

We are looking at the drainage implications of opening the old slip road for parking. This would require a report to the Local Committee.

**2. Steve Cresswell, Holy Trinity School**

Benner Lane residents are concerned about the speed of traffic. VAS signs were put up but then went. Can we have them back?

**Reply from Ian Haller, Local Highways Manager**

We are looking at proposals for permanent signs in Benner Lane and what funding is available for this. We will consult in the first quarter of next financial year.

**Reply from Lavinia Sealy, County Councillor.**

I am allocating £3,000 from members Allocations and the Parish Council are also putting in £3,000.

**3. Mr Pavey, Camberley**

Will Surrey County Council arrange a drop in facility for Highways at the SHBC offices?

**Reply from David Ivison, County Councillor.**

We would find it difficult to justify the funds for such a facility.

**Reply from Lavinia Sealy, County Councillor.**

All local residents are encouraged to use the Surrey County Council contact centre.

**4. Steve Moore, Bisley Parish Council**

Is there a possibility that the 40mph limit in Queens Road, Bisley will be reduced or can traffic calming measures be used?

**Reply from Ian Haller, Local Highways Manager.**

We have spoken to Surrey Police who feel that a 30mph would be suitable but they have concerns about compliance. Further discussions with the Police are needed.

**5. Alan Midgely**

Why was so little time given for local residents to apply to SHBC for DEFRA funding for flood prevention?

**Reply from Vivienne Chapman, Borough Councillor.**

I will take this back to the portfolio holder Cllr Keith Bush.

**6. Alan Midgely**

Halebourne Lane, Chobham frequently floods but Halebourne Lane does not get shut. How do Police get their information to shut roads?

**Reply from Ian Haller, Local Highways Manager.**

The decision is made by Contingency planning (Surrey County Council) and Surrey Police. The information is gathered via the Surrey County Council contact centre so residents should report problems here.

**7. Valerie White**

Lightwater Leisure centre has gone into receivership and the community are going to lose this facility. Can Surrey County Council or SHBC help?

**Reply from Vivienne Chapman, Borough Councillor.**

This is in hand, we will be doing our utmost.

**8. Steve Cresswell, Holy Trinity School**

West End is bracing itself for 400 new homes, what is the latest news on this?

**Reply from Vivienne Chapman, Borough Councillor.**

The SPA will halt this development at present.

**Item 6 – Written Member Questions from Lavinia Sealy.**

In the context of the recent flooding in Chobham when the High St, Chertsey Rd and Philpot lane were all badly affected:

1. What calls were made by local residents and when?
2. How and when were these passed on to other authorities and what action was taken and when?
3. Is there an emergency plan for the closure of seriously flooded roads; who feeds into this and who takes action?
4. How does this translate back to the local community?
5. Who knows about?
6. Is the emergency plan a joint effort or led by one authority.
7. In the light of the answers to these, are the Category 1 responders referred to in correspondence responding?
8. Do we still have lessons to learn and if so what are these?

**Response from Ian Good****What calls were made by local residents and when?**

Three calls were made to the County Council regarding the flooding in the Chobham area, two were through the contact centre which were then forwarded on to Surrey Highways, these were to report minor flooding of land rather than property. One was made by Cllr Sealy direct to the highways team to report a blocked gully. No calls from the public were received by the Emergency Centre

**How and when were these passed on to other authorities and what action was taken and when?**

There are tried and tested systems to forward calls to the appropriate authority through the contact centre any calls to the emergency centre would also be forwarded to the appropriate cat one responder. In this case the calls were passed within the County Council to the Highways Service.

**Is there an emergency plan for the closure of seriously flooded roads; who feeds into this and who takes action?**

There are arrangements in place for the closure of roads in an emergency. The notification of the need to close roads for safety reasons would normally come from the Police or Fire Service to Highways (task Security) contractors would then deploy signage. During an emergency when the emergency centre has been opened calls would be routed through the emergency centre and closure would be grouped before sending to the contractors.

**How does this translate back to the local community?**

Emergency Road closures are posted on the County website where possible, in some incidents this may not be possible for security reasons, the communication unit also liaise with local radio stations.

**Who knows about?**

All the Category One responder agencies are aware of the procedure, as are local radio stations.

**Is the emergency plan a joint effort or led by one authority.**

All emergency plans are organised on a multi-agency basis, although in most cases a lead organisation is appointed for each task.



**In the light of the answers to these, are the Category 1 responders referred to in correspondence responding?**

Could I ask for clarification concerning the question

**Do we still have lessons to learn and if so what are these?**

YES, we will always learn from incidents and this will then go to improve the response.

In this case a debrief is planned, but at this stage has not taken place. The incident at Chobham was one incident on the day. There was also flooding in Chertsey that had caused the internal flooding of dwellings and EA were also predicting rising water levels in this area. And the failure of gas supplies to the Bisley area impacting on 400-500 homes including vulnerable groups.

All incidents will be included in the debriefing.

## **Item 16 – Written Public Questions**

### **Question from Mr Alan Midgley, Halebourne Lane.**

In Dec 2006 it was agreed that a 30mph limit would be implemented on the southern end of Halebourne Lane running from Bagshot Road to Blind Lane (a bridleway and footpath very roughly 1/2 way along the lane). This was done and the signs erected.

Unfortunately at the Bagshot Road end signs were simply attached to the then redundant derestriction signposts. These posts are some 90 metres into Halebourne Lane from Bagshot Road and the left hand sign is so far round the corner it can only be seen at the last moment.

The order clearly stated that the new limit started at the junction with Bagshot Road. The signs are therefore in the wrong place and consequently traffic does not slow down until well into Halebourne Lane. This negates all the work done by everybody to achieve the speed restriction. This has been mentioned on two previous occasions to officials and we can only assume the remedial work is in the pipeline. Can you please tell us when this work is due for implementation - or has it been overlooked? - In the latter case could the work be re-scheduled as soon as possible?

### **Reply from Mr Ian Haller, Local Highways Manager**

This has been overlooked and we shall look to relocate the traffic signs. The relocation of the signing is not straightforward due to the junction layout at Halebourne Lane and if required an engineer will consult local residents. We will aim to relocate the signing by the end of April.

### **Written Public Question from Ian Miller.**

I applaud the 'Yellow Lining' painted at the junctions of Gramere Road/Macdonald Road/Mount Pleasant Close in Lightwater. This process has certainly eradicated the dangerous parking that was becoming the 'norm' at these junctions.

The junctions of Badger Drive / Aplin Way and Badger Drive / The Avenue (both pertinent to the Hammond and Village Schools in Lightwater) are similarly a danger to pedestrians plus through-traffic such as the No. 35 Bus service and other vehicles. One appreciates the need for parents to drop-off/collect their offspring but parking methods are often dangerous in application.

Can the 'Yellow Lining' technique be employed at the junctions mentioned above?

This will primarily safeguard the children and allow through traffic to pass with relatively safely with the added bonus that perhaps some parents will take the opportunity to walk their children to school.

### **Response from Roger Evans, Parking Strategy & Implementation Group Manager, Surrey County Council**

There are no plans at present to introduce waiting restrictions in Badger Drive / Aplin Way / The Avenue in Lightwater at present. We will carry out a site assessment as part of the annual review of parking controls in Surrey Heath and - if restrictions are recommended - will bring it back to the local committee for consideration at a future meeting. A review is due to be carried out in the autumn 2009 with implementation in the winter.

**Item 17 – Written Member Questions from Lavinia Sealy.****Question from County Councillor Mrs Sealy**

What has been done since the last floods in 2007 (in Chobham) to try to prevent the flooding of the roads. (and houses) - in the High St, Bagshot Rd near the fire station and Town Mill, Chertsey Rd (A319), Scotts Grove and Guildford Rd, Station Rd, Sandpit Hall Rd, and Philpot Lane. Please give details of highways work and work done by Land drainage authority and EA.

**Reply from Mr Ian Haller, Local Highways Manager**

For 2008/09 the Local Committee allocated a total of £98,000 from its devolved budgets for additional drainage works in the Borough. This is in addition to routine drainage work, which is funded centrally, i.e. the annual gully cleanse. Local funds are used to undertake the investigation and the repair of highway drainage infrastructure, which has been identified as defective or subsequently found to be damaged. In respect of works in Chobham the following have been undertaken, by Surrey Highways, since flooding in 2007.

- Windsor Road near Post Office – Renewed Highway drain due to damage.
- Red Lion Road j/w Windsor Road – Removed jammed manhole cover & cleaned.
- Ditching work in Castle Grove Road, Scotts Grove Road and Station Road.
- Chertsey Road o/p No. 84 – Replaced damaged gulley
- High Street j/w Station Road (mini roundabout) – Replaced 2 jammed manhole covers, renewed gulley connection, cleaned & jetted system.
- Old Chertsey Road o/s Fishpool Cottage – Jetted blocked gulley.
- Windsor Road o/s No. 89 – Jetted & cleaned highway drain.
- High Street o/s No. 102 – Cleaned gulley and jetted system.
- Chertsey Road near. No. 18 – Cleaned & jetted system.
- Side of No 2 Windsor Road (Chertsey Road) – Cleaned & jetted system.
- High Street from No. 71 to Bagshot Road – Cleaned gullies & jetted system.
- Philpot Lane o/s Highfield Cottage – Cleaned & jetted culvert.
- Bagshot Road near Fire Station – Clear but jetted 900mm pipe.
- Castle Grove Road j/w Broadford Lane – Cleaned & jetted gullies & system.
- Scotts Grove Road – Repaired 4 jammed gulley covers.
- Windlesham Road - Repaired 1 jammed gulley cover.
- Red Lion Road - Repaired 1 jammed gulley cover.
- Halebourne Lane - Repaired 1 jammed gulley cover.
- Pennypot Lane – Cleaned & rodded pipe under carriageway.
- Pennypot Lane – Cleaned & rodded gulley connections.
- Windlesham Road – Re-cut roadside grips x10.
- Station Road – Cleaned & rodded 2 gullies and connections.
- Philpot Lane – Dug out ditch around pipe entrance.
- Mincing Lane – Cleaned & rodded gullies and connections.
- Bagshot Road – Renewed 2 gulley covers.
- High Street – Cleaned slot channel drainage channel & connections.

**Reply from Mr Wayne Purdon, Surrey Heath Borough Council**

Surrey Heath Borough Council is working through a program of attenuation works from the Chobham ridges of which several have been installed over this last financial year. Other attenuation schemes have been considered with 3<sup>rd</sup> parties but funding isn't readily available to undertake the works so they will be revisited as soon as possible.

Chobham has historically been subject to widespread flooding which requires extensive work to the rivers and available watercourse networks to cope with the increased demand without risk to property. Surrey Heath is currently exploring opportunities to make applications for government money to provide a flood relief scheme. The full details and extents of these schemes are not fully known as the design works are not complete. Funding possibilities will only be pursued once the scheme design is complete and projected costs calculated. Works are envisaged to include dredging and reprofiling of the river Bourne, additional attenuation areas and reinstatement of a managed flood plain. Further information on the proposals will be available in the near future.

No reply has been received yet from the Environment Agency. Jane Biscombe will forward a reply from the EA to Cllr Sealy when it arrives and bring it to the next appropriate Local Committee meeting.